

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF FIRE COMMISSIONERS  
OF THE FAIRVIEW FIRE DISTRICT  
WESTCHESTER COUNTY, NEW YORK  
9 FEBRUARY 2023

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Present: Commissioner Daymon S. Yizar  
Commissioner Vikki Simmons  
Commissioner John Malone  
Commissioner Emma Walthall-Moon

Absent: Commissioner James Robinson

Also Present: Chief Howard Reiss  
Treasurer Matilde Abate  
Secretary Sarah Senior

The regular meeting of the Board of Fire Commissioners of the Fairview Fire District, Westchester County, New York, of Thursday, 9 February 2023, convened at 18:33 hours at Fire Headquarters at 19 Rosemont Boulevard, Greenburgh, New York. The presiding officer was Chair Daymon Yizar.

**R23-02-01**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that the meeting shall be called to order:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

Chair Yizar called the roll: Commissioners Simmons, Malone, Walthall-Moon, and Yizar present. Commissioner Robinson absent.

**R23-02-02**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Malone that the minutes of the organizational meeting of 5 January 2023 shall be approved as submitted by the Secretary:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R23-02-03**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Simmons that the minutes of the regular meeting of 5 January 2023 shall be approved as submitted by the Secretary:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

Apparatus Committee

The preconstruction meetings regarding Ladder 1 will take place in Clintonville, Wisconsin from 16 April to 18 April 2023. Commissioners Malone, and Yizar, Captain James Malone, FFs Batchie and LoGiudice, and Chief Reiss will attend the meetings.

On 16 January the Committee visited the Lake Mohican fire department to see their ladder truck, as it is comparable to the truck we will purchase.

Hendrickson Fire Repair is moving to Rockland, and the committee is waiting on a service proposal from them.



House and Grounds Committee

The Committee has received the engineer's reports regarding the structural stability of Headquarters and Station 2, a meeting will be scheduled to review the reports further.

Chief's Report

**R23-02-04**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Simmons that the Board approves DC Primerano to attend Arson Investigators' class in Montour Falls, NY from 26 February to 3 March, and 12 March to 17 March, the class was previously paid for, but postponed due to the pandemic:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

The Academy graduation for Probationary FFs Wayne Jones and Tyler Cowles took place on January 18, 2023, Probationary FF Jones was named Valedictorian of the class. They were scheduled to work dayshifts for 2 weeks post-graduation and are now both on groups.

Department Medical Physicals are underway and scheduled to be completed in early March.

There is a meeting scheduled with FEMA, tomorrow, Friday 10 February 2023 at 3:30 PM to discuss COVID-19 reimbursements. The department is having issues accessing the portal from Healthcare Workers Bonus pay.

Westchester County has approved all members to Active Shooter training, and all overtime costs incurred by the District will be reimbursed by the county.

Members attended the Fifth District Union Health & Safety Seminar at the Training Center. The Seminar focused on mental health and fire ground safety.

Deputy Chief Tim Ryan has announced that he will be retiring as of 29 March 2023, the previously approved promotions of James Malone, Jr. to Deputy Chief and Neil Davino to Captain will be effective 30 March 2023.

The Test Prep Course for the Firefighters Exam, hosted by Fairview Fire Department at the Theodore D. Young Community Center was a huge success. It was a five-part series with at least 25 students in each session. Firefighter Ralph Crump organized and led the course with assistance from DC Simmons, DC Baker, and Firefighters Davino, Murray, and Singh.

The Department is researching becoming an authorized training center through the Office of Veteran's Affairs to allow those members that are also veterans to benefit from the GI Bill.

In January 2023, the Department responded to 178 alarms, 94 EMS and Extrication calls, 8 mutual aid-out responses, and 0 mutual aid-in responses.

End of Chief's Report

Commissioner Yizar asked Secretary Senior to look into the 2023 Fire house Expo for the next meeting.

**R23-02-05**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Walthall-Moon that the Board shall enter into Executive Session to discuss matters relating to the medical history and employment of particular persons and to review the Sick and Late Report for January 2023:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.



The Board entered into Executive Session at 18:51 hours.

The Executive Session was concluded at 19:10 hours.

**R23-02-06**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Malone that the Public Session shall resume:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R23-02-07**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that the Board shall authorize payment to employees for periods of illness/sick time set forth in the Sick & Late Report for January 2023:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R23-02-08**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that the bills shall be approved as submitted by the Treasurer and recorded in the Account QuickReport as of 9 February 2023 in the amount of \$780,271.68:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R23-02-09**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Malone, the Board affirms that the first paragraph of the Expenses section of the Travel Policy for the District shall be amended to:

The Board of Fire Commissioners has established a per diem rate of \$75.00 for meals (excluding alcoholic beverages) that occur while traveling to and from approved conference or class. The per diem rate would be prorated for partial days and reduced for meals included in the travel or conference, etc.:

Breakfast: \$15

Lunch: \$20

Dinner: \$40

The amended policy will be distributed by General Order of the Board:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

A Finance Committee meeting was scheduled for 7 March 2023, at 3:00 PM.

**R23-02-10**

There being no further business to come before the Board, upon the motion offered by Commissioner Simmons and seconded by Commissioner Malone that the meeting shall be adjourned at 20:35 hours:

Roll call: Commissioners Simmons, Walthall-Moon, Malone and Yizar voting aye, nays none. Commissioner Robinson absent.

The motion was carried.

  
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Sarah Senior  
Fire District Secretary