

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF FIRE COMMISSIONERS  
OF THE FAIRVIEW FIRE DISTRICT  
WESTCHESTER COUNTY, NEW YORK  
20 DECEMBER 2021

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Present: Commissioner John Malone  
Commissioner Vikki Simmons  
Commissioner Daymon S. Yizar  
Commissioner Emma Walthall-Moon  
Commissioner James Robinson

Also Present: Chief Howard Reiss  
Treasurer Matilde Abate  
Secretary Sarah Senior

The regular meeting of the Board of Fire Commissioners of the Fairview Fire District, Westchester County, New York, of Thursday, 11 November 2021, convened at 13:01 hours at Fire Headquarters at 19 Rosemont Boulevard, Greenburgh, New York. The presiding officer was Chair John Malone.

**R21-12-01**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the meeting shall be called to order:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

Chair Malone called the roll: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone present.

**R21-12-02**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Robinson that the minutes of the regular meeting of 11 November 2021 shall be approved as submitted by the Secretary:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

Health & Safety

A new special order regarding COVID-19 mask wearing and social distancing has been distributed. The Department is doing its due diligence to disinfect and clean the buildings.

Finance Committee

The Committee met on 9 December 2021 and is up to date with bank reconciliations and payroll review. The Committee thanked Commissioner Malone for stepping in to assist the committee.

The Secretary reported that the Annual Election took place on 14 December 2021 at Fairview Fire Headquarters and Fairview Fire Station 2 from 4:00 pm to 9:00 pm, prevailing time. There were a total of 47 votes cast. John Malone received 46 votes. Claire Pizzuti received 1 write-in vote.

The 2022 Organizational Meeting will take place on 8 January 2022 at 10:00 am. The regular meeting will immediately follow.

Chief's Report

**R21-12-03**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Robinson that the Board shall approve up to 30 members attendance at the annual Andy Fredericks Training Seminar, hosted by the Elmsford Fire Department on 5 February 2022, at the cost of \$35 per person:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.



**R21-12-04**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Robinson that the Board approves 1 Officer's attendance at the Maryland Fire Rescue Safety Institution's staff and Command Course in Annapolis, Maryland, from 6 March 2022 through 11 March 2022, at the cost of \$1,975 plus meals:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-05**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Robinson that the Board approves the renewal of Emergency Reporting records management software by ESO Solutions for the year 2022 at the cost of \$3,415:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-06**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Robinson that the Board approves the purchase of two (2) Nordic Track model 2450 treadmills at the cost of \$2,000 per unit:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-07**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Yizar that the Board approves the purchase of eleven (11) Sleepy's Memory Foam Twin Model #V000245717 from Mattress Firm of White Plains, NY, at a total cost up to \$4,125:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-08**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Walthall-Moon that the Board approves the purchase of two (2) Fast Rescue from AAA Emergency Supply of North White Plains NY, at the cost of \$2,995 per unit:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-09**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that the Board shall approve the purchase of four (4) sets of Globe Nomex Fire Investigator Gear from AAA Emergency Supply of North White Plains, NY at the total cost of \$4,720:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-10**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the Board shall approve the purchase of six (6) New Physio-Control Lifepak 1000 AEDs from Stryker Sales Corp. at the price of \$11,185.63, using the \$10,000 donation from Metropolis Country Club, leaving the total cost to the District \$1,185.63:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-11**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the Board shall approve the purchase of one (1) Promethean 75-inch 'ActivPanel' from CDWG online at the cost of \$4,976.10:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-12**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that the Board shall approve the purchase of one (1) battery-operated, BH20 PV, Blowhard Positive Pressure Ventilation Fan from AAA Emergency Supply of North White Plains, NY, at the cost of \$3,699:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

On 15 November, members participated in the County Mobilization Drill. The hands-on fire evolutions went exceptionally well.

The 2022 work scheduled has been published

Annual pump tests were completed successfully.

Deputy Chief Christopher Ryan will be retired as of 27 December 2021. He would like to postpone any celebratory gatherings until the current COVID-19 situation calms down.

The Chief met with Commissioner Wishnie of the Department of Emergency Services regarding the replacement of Squad 6. The meeting went very well, and the Commissioner was amenable to replacing the current vehicle and trailer set up with a box truck.

Ardsey Fire Department has advised us that the replacement boat, water rescue equipment, and portable radio damaged during Hurricane Ida has been ordered by them on our behalf.

Retired Deputy Chief James Danyko was subpoenaed to testify regarding a Carbon Monoxide incident on 14 October 2015, for which he was the commanding officer. He will testify via Zoom on 7 February 2022. This case has no impact on the District. It is a civil matter between the property manager and parties who feel affected by the incident.

Verizon will be replacing antennas on the 5g tower. The work will not affect the lease and should not impact Department operations.

The promotions of David Primerano, Timothy Ryan, and Michael Murray will go into effect on 31 December 2021. We will need a commissioner to swear them in before their first shift. However, we plan to have a ceremonial swear-in at the 2022 Organizational meeting to have their families present.

White Plains Fire Department sent a letter regarding a structure fire in White Plains on 13 December 2021, thanking our members for their exceptional work, namely Captain E. Malone and Firefighters Zima, Callagy, and Scaperrotta.

The Department responded to 210 alarms in November 2021, including 109 EMS and Extrication calls, 17 mutual aid-out responses, and 6 mutual aid-in responses.

End of Chief's Report

Treasurer Abate reported that the District was able to pay NYSLRS on 15 December 2021 rather than February 2022, saving the District almost \$20,000.

**R21-12-13**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that the following Line Transfers in the 2021 Budget shall be approved as recommended by the Treasurer:

2021 Budget Line Transfer: The Treasurer shall reduce the *Medical Insurance Line* (#108) by the sum of \$100,000.00, decreasing the *Medical Insurance Line* from \$2,469,868.00 to \$2,369,868.00, and add the sum of \$100,000.00 to the *Overtime Line* (#101), increasing the *Overtime Line* from \$770,000.00 to \$870,000.00;

2021 Budget Line Transfer: The Treasurer shall reduce the *Medical Insurance Line* (#108) by the sum of \$205,000.00, decreasing the *Medical Insurance Line* from \$2,369,868.00 to \$2,164,868.00, and add the sum of \$205,000.00 to the *Retirement System Line* (#105), increasing the *Retirement System Line* from \$1,941,805.00 to \$2,146,805.00;

2021 Budget Line Transfer: The Treasurer shall reduce the *Building Supplies & Maintenance Line* (#204) by the sum of \$5,000.00, decreasing the *Building Supplies & Maintenance Line* from \$78,000.00 to \$73,000.00, and add the sum of \$5,000.00 to the *Electricity Line* (#201), increasing the *Electricity Line* from \$17,500.00 to \$22,500.00;

2021 Budget Line Transfer: The Treasurer shall reduce the *Building Supplies & Maintenance Line* (#204) by the sum of \$7,000.00, decreasing the *Building Supplies & Maintenance Line* from \$73,000.00 to \$66,000.00, and add the sum of \$7,000.00 to the *Telephone/Fax/Cable/Internet Line* (#203), increasing the *Telephone/Fax/Cable/Internet Line* from \$19,500.00 to \$26,500.00;

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-12-14**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the Board shall enter into Executive Session to discuss matters relating to the medical history and employment of particular persons and to review the Sick and Late Report of November 2021:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

The Board entered into Executive Session at 13:48 hours.

The Executive Session was concluded at 14:00 hours.

Commissioner Robison left the meeting at 14:00 hours

**R21-12-15**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Yizar that the Public Session shall resume:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, and Malone voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R21-12-16**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the Board shall authorize payment to employees for periods of illness/sick time set forth in the Sick & Late Report for November 2021:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, and Malone voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R21-12-17**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Yizar that the bills shall be approved as submitted by the Treasurer and recorded in the Account QuickReport as of 20 December 2021 in the amount of \$2,559,702.33:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, and Malone voting aye, nays none, Commissioner Robinson absent.

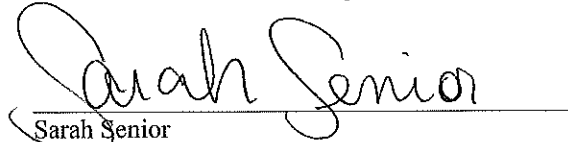
The motion was carried.

**R21-12-18**

There being no further business to come before the Board, upon the motion offered by Commissioner Yizar and seconded by Commissioner Walthall-Moon that the meeting shall be adjourned at 14:03 hours:

Roll Call: Commissioners Simmons, Yizar, Walthall-Moon, and Malone voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

  
Sarah Senior  
Fire District Secretary

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